**Mona Williams**

Seattle, WA

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WORK EXPERIENCE

# Light Industrial Worker

Express Employment Professionals - Bellevue, WA - June 2010 to October 2018

<p>Various dates. Picked and Packed. Shipping. Assisted with checking out equipment to personnel, Entered data. Assisted with pricing and packaging of retail stock. Sorted books.</ p><p><br></p><p>Applied labels to bags and boxes. Put items through shrink wrap machine. Operated automatic small size vertical machine for filling packets with powder. Gel syringe filling. Checked weight of product for filling plastic bottles. Put small plastic tubes on machine for filling paste and crimping ends. Take machinery apart for cleaning. Check codes on items. Used machinery to fill liquid in plastic bottles. Place small cans on belt for label machine. Place items on belt for coding. Put tubes on machine for filling and crimping ends. Take machinery apart for cleaning. Check codes on items.</p>

# Machine Operator

TERRA Staffing Group - Seattle, WA - April 2018 to July 2018

<p>Machine Operator. Injection Molding.</p>

# Light Industrial Worker

Express Employment Professionals - Kent, WA - February 2018 to March 2018

Made displays, labeled boxes, inflated product.

# Picker

TERRA Staffing Group - Tukwila, WA - January 2018 to January 2018

Picker - used barcode scanner. Wave picker. Inventory.

# Food Production

LSG Sky Chefs - Seattle, WA - May 2010 to March 2017

Followed instructions to meet customer deadlines. Assembled sandwiches on assembly line. Placed food products in box on conveyor belt. Operated L-bar machine. Followed good manufacturing practices and standard operating procedures.

# Office Assistant

Skylar Education Academy - Kennewick, WA - April 2015 to October 2015

Entered data - alpha and numeric.

# Enumerator

U.S. Department of Commerce - Bellevue, WA - April 2010 to June 2010

Located housing units and conducted interviews with respondents. Recorded data on paper questionnaire.

EDUCATION

# Continuing Education - Microsoft Word, Windows, Outlook, Web Foundations

Bellevue College - Bellevue, WA 2009 to 2009